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IMPORTANT PROGRAM HIGHLIGHTS **for** **Concrete Field Testing Technician Certification**

- Please review all of the instructions on the application.
- The course fee for the 2016 season is \$75.
- The following administrative policies are in effect for the 2016 course season.
- It is possible for course participants to register applications and make payments online. Credit card payments will be accepted through online registration only. Paper applications are still accepted and may be downloaded online through the Superpave website. If you choose to register with a paper application you must pay by check or money order.
- Courses will have an attendee limit noted on the 2016 schedule. The limit is based on a number of factors and we are unable to increase the number.
- Applications and fees for classes must be received at least 10 business days prior to the class start date. No exceptions will be made.
- The passing grade for all Concrete courses is 75%.
- Applications for Concrete Field Testing Technician will no longer require a PennDOT signature. However, for initial certification or if you have been expired beyond 90 days you still must provide proof of a *current* ACI Certification. When registering online you are required to upload a copy of it from your computer or if you send in a paper application it must be attached to the application.
- During winter break (December 24, 2015 – Jan 1, 2016), PSU, LTI, & NECEPT are closed. Applications received after December 21, 2015 will not be processed until after January 4, 2016. **NOTE:** During this time the preferred way to contact NECEPT is through email superpave@psu.edu. Due to the heavy emails, phone calls and voicemail messages a quick response may not be possible. We will do our best to get back to you in a timely manner.
- Written requests are required to change any participant information and to make course changes. This may be done via fax, mail, or email. For further information or to receive updated information, please visit the NECEPT website, www.superpave.psu.edu.