



**PENNDOT
BITUMINOUS REVIEW & CERTIFICATION COURSES
2010 APPLICATION FORM**

Registration can be done using this form, OR on-line at www.superpave.psu.edu.
Please read and follow these directions. **INCOMPLETE APPLICATIONS WILL NOT BE CONSIDERED FOR COURSE REGISTRATION.**

1. Fill in or attach information as indicated and obtain required signatures when noted.
2. **Submit by mail** a separate copy of this form for each applicant for each certification or course to NECEPT at the address below. Check or money orders *must* be included for the corresponding total fee payable to Pennsylvania State University. **Credit card payments are accepted only if paid on-line (i.e. through on-line registration).** If you register on-line you **MUST** pay with a credit card; you may not mail in a check or money order separately.
3. Applications that are not complete or are not accompanied with payment will be returned to the sender. (**Note:** All PennDOT employees will automatically be direct billed to the appropriate PennDOT District unless payment is enclosed with this application.)
4. The applicant can attend the courses after a confirmation of payment and registration is received from NECEPT via e-mail. Therefore, you must enter a valid e-mail address. More than one e-mail address may be listed if you would like multiple people to receive the confirmation letter and directions to the course location and hotel information.
5. **Registration will only be accepted up to 10 business days before the course start date. There will not be any exceptions!**
6. PennDOT reserves the right to reschedule and/or cancel under-enrolled courses.
7. The applicant has the option to cancel up to 10 business days before the course start date and is eligible for a full refund less a \$15.00 processing fee. The cancellation must be in writing and must be received by NECEPT 10 business days before the deadline. Refunds for emergency circumstances will be considered on a case-by-case basis.
8. Applicant should allow 3 to 5 weeks after taking the course and exam to receive their certificate of completion and certification card.

Falsification of information on this form may jeopardize your certification status.

NECEPT Contact Information:

Penn State/The Thomas D Larson Pennsylvania Transportation Institute;
NECEPT/PENNDOT Technician Certification Program
201 Transportation Research Building
University Park, PA 16802
Phone: 814.863.1293
Fax: 814.865.3039
E-mail: superpave@psu.edu



**PENNDOT
BITUMINOUS REVIEW AND CERTIFICATION COURSE
2010 APPLICATION FORM**

BEFORE YOU FILL OUT THIS FORM READ THE PRECEEDING PAGE

- 1) **Have you EVER taken a NECEPT Concrete, Bituminous, or Aggregate Course before?** YES ___ NO ___
- 2) **If you answered yes please enter your 2-4 digit NECEPT ID Number.** _____
If you do not know this number please call (814) 863-1293 BEFORE you submit your application.

REFER TO PENNDOT PUB. 351 FOR REQUIREMENTS FOR INITIAL CERTIFICATION & RECERTIFICATION APPLICATION CATEGORIES **FEE**

___ **FIELD OR PLANT TECHNICIAN IN TRAINING** **N/A**

(To be submitted directly to and retained by PENNDOT District Office)

Bituminous Field Technician Review & Certification **\$498.00**

Date/Location of 1st choice _____

Date/Location of 2nd choice _____

Bituminous Plant Level 1 Review & Certification **\$498.00**

Date/Location of 1st Choice _____

Date/Location of 2nd Choice _____

Superpave Volumetric Mix Design Workshop Date of 1st Choice _____ **\$770.00**

Applicant Name: _____

Email Address(es) for Course Confirmation : You must enter at least one e-mail address.

1. _____ 2. _____

Affiliation: **PENNDOT (District)** _____ **Industry** _____ **Consultant** _____ **Other (please specify)** _____

Company/Agency _____ **JobTitle** _____

Home

Address _____ **City** _____ **State** _____ **Zip** _____

Daytime Phone _____ **Home Phone** _____ **FAX number** _____

Work Experience (Not required for Update Refresher applicants). If insufficient space below, attach separate sheets

Start Date	End Date	Work Performed (List Projects/Total Hours/Location/Supervisor)

Signatures needed before submission to NECEPT:

_____ Printed Name of Supervisor _____ Signature of Supervisor

_____ Printed Name of PennDOT ACE/DME _____ Signature of PennDOT ACE/DME

For information regarding course cancellation or rescheduling due to inclement weather, call 814-863-1293 or visit www.superpave.psu.edu.

BEFORE YOU MAIL THIS FORM, MAKE SURE YOU HAVE COMPLETED THE FOLLOWING.

- Enclose payment.
- Fill in the form completely including obtaining signatures if you have chosen the Review & Certification Course.
- Enclose any necessary documents.